

**JAIL OPERATING CITIZENS ADVISORY COMMITTEE**

(JOCAC)

**Tuesday, August 25, 2025, 1:00 PM**

**Hybrid from the**

**John Gumm Building and Civic Center**

**Room 203**

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Present: Claire Catt, Rosemary Lohrke, Nancy Ward, James Macfarlane, Margaret Magruder, Sarah Hanson, Lindsay Elder, and Jacyn Normine.

**Call Meeting to Order**

Chair Catt called the meeting to order at 1:16 p.m.

**Visitor Comments – 3-minute limit**

No visitor comments

**Approve Minutes from the April 24, 2025, JOCAC Meeting**

Nancy Ward moved to approve the April 24, 2025, JOCAC meeting minutes. Rosemary Lohrke seconded. All in favor. Motion Approved.

**Welcome Back**

Scott Jorgensen

**Commissioner Magruder**

Thanked everyone for attending today and congratulated Scott Jorgensen on his recent wedding. Scott is honeymooning today, so we will have to be sure to tell him next time we see him.

**Captain Macfarlane**

Captain Macfarlane briefed the committee on projects that were completed, in progress, and on the upcoming list. A discussion was held on deferred maintenance. The largest project currently underway is the roof replacement. It has an estimated lifespan of about 20 years, and it is currently about 25 years old. It all depends on funding to determine when it can be replaced. The captain also updated the committee on new hires and promotions.

**Review of Ordinance**

Sarah Hanson, County Counsel, reviewed the JOCAC Ordinance No. 2017-3, explaining member rolls, staff rolls, and the overall purpose of the committee. JOCAC was established as a means for community members to report to the commissioners and the Sheriff, determining whether levy funds were being used for jail operations. This committee has historically prepared an annual report. Just to be clear, this committee is not here to tell the captain how to run the jail.

**Assistant Finance Director, Lindsay Elder**

Lindsay is new to the JOCAC Committee from the County Finance Department. Financial statements were provided to the committee prior to the meeting, and Lindsay was available for any questions. After the discussion, Lindsay will provide a copy of the invoices that have been paid and are reflected on the financial statements. Lindsay will also provide the committee with the latest audit letter received by the county.

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**Other Business**

Jacyn Normine proposes that the meeting schedule be set on the first Monday of each quarter. Claire Catt, Rosemary Lohrke, and Nancy Ward were all in favor of the proposed meeting dates. The next meeting will be held at 1:00 p.m. on October 6, 2025, at the John Gumm Building and Civic Center.

**ADJOURN**

With nothing further coming before this committee, the meeting adjourned at 1:54 p.m.

Under ORS 192.640(1), the right to reserves the right to consider and discuss additional subjects that may arise after the agenda is published, in either open or executive session.